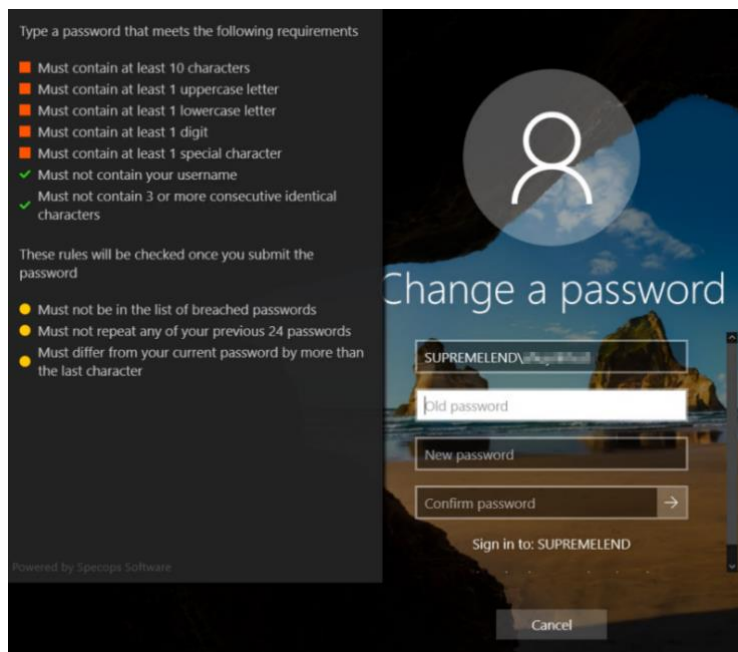




In our continuing effort to improve information security and align with industry best practices and regulatory directives, we are introducing enhancements to our Password Management Policy effective Friday, April 15, 2022, as outlined below:

**\*No action or password change is currently required. Policy change process will be applied upon your next password expiration/renewal.**

- The length of passwords must be a minimum of 10 characters, upon employees' regularly scheduled expiration period.
- Password expirations and renewals will be expanded to every 120 days (up from the current 90-day expiration period).
- When prompted to change a password, there is an interactive tutorial to help select a password that complies with the updated policy and requirements (pictured below).



- When selecting a new password, employees will be alerted if the new password has been breached and has appeared on hacker sites. Use of these passwords will be prohibited.

If you have any questions regarding this process or need assistance, please contact the Supreme Lending IT Service Desk at 972.447.5690 or simply create an IT Service Desk ticket via the Supreme Self-Service Portal. Any other questions should be directed to [IT-Security@SupremeLending.com](mailto:IT-Security@SupremeLending.com).

